

**LARQ REQUEST****DATE**

6/2/2010

**BUREAU NAME**

Bureau of Laboratory Sciences

**BUREAU SIGNATURE****BUREAU CONTACT**

Employee Name	Emp ID	LARQ Amount
Glazer, Lisa	314719	363.34
Lawler, Michael	120459	1,832.33
Medina, Nicole	285766	1,022.84
Piro, Peter	138624	786.48
Renczkowski, Daniel	297673	980.73
Saunders, Della	147387	2,275.77
Tan, Zhi Y	148724	2,125.33

**FROM**

Account	4516-1000	Account
Unit	5301	Unit
Activity	4853	Activity
Program	N/A	Program

**JUSTIFICATION— Please provide detail information on why this LARQ is needed.**

This LARQ is needed to charge Saturday overtime in the drug lab to the Coverdell Grant ISA.

Note: This information is needed for documentation for auditing, please attach back up documents (warehouse report)

**SIGNATURE BY CAROL WEISBERG, CFO**

**BUDGET CONTACT**

Object Code	Fiscal Year	From / To (Pay cycle)*	Lump Sum
		By pay period	
A08	2010		363.34
A08	2010		1,832.33
A08	2010		1,022.84
A08	2010		786.48
A08	2010		980.73
A08	2010		2,275.77
A08	2010		2,125.33

TO
8100-9745
FD09
4853
N/A

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Coverdell Grant  
Overtime Balance  
April 22, 2010

Overtime                   **16,776.56**

Glazer, Lisa               363.34  
Lawler, Michael G       1,832.33  
Medina, Nicole           1,022.84  
Piro, Peter               786.48  
Renczkowski, Daniel   980.73  
Saunders, Della C       2,275.77  
Tan, Zhi Y               2,125.33

Total                      **9,386.80**

Balance                   **7,389.76**

**Coverdell Grant**

Budget Through 6/30/2010

	<b>2010 Budget</b>	<b>2011 Budget</b>
AA - Regular Salaries	12,261.44	12,526.00
AA - Overtime	16,776.56	-
BB	3,707.00	-
DD	6,927.00	2,988.00
EE	4,914.00	1,904.00
FF	8,449.00	-
	<b>53,035.00</b>	<b>17,418.00</b>
	<b>70,453.00</b>	

## Coverdell OT:

Employee Name		3/13/2010	4/10/2010	4/17/2010	4/24/2010	5/1/2010	5/8/2010	5/15/2010	5/22/2010	5/29/2010	Total
Glazer, Lisa	4516-1000	-	-	-	-	-	181.67	-	181.67	-	363.34
	8100-9745	-	-	-	-	-	-	-	-	-	665.25
Lawler, Michael G	4516-1000	50.21	-	-	196.63	-	418.42	-	-	-	665.25
	8100-9745	334.68	334.68	334.68	376.50	-	451.80	-	-	-	1,832.33
Medina, Nicole	4516-1000	210.60	-	-	150.43	-	-	-	-	-	361.03
	8100-9745	270.75	240.67	240.67	270.75	-	-	-	-	-	1,022.84
Piro, Peter	4516-1000	251.03	-	-	-	-	744.75	-	-	-	995.78
	8100-9745	334.68	-	-	-	-	451.80	-	-	-	786.48
Renczkowski, Daniel	4516-1000	-	-	-	114.33	-	-	-	-	-	114.33
	8100-9745	-	228.63	240.68	270.75	-	240.67	-	-	-	980.73
Saunders, Della C	4516-1000	217.55	-	-	209.18	-	832.60	-	-	-	1,259.33
	8100-9745	376.50	334.69	334.68	376.50	-	376.50	-	476.90	-	2,275.77
Tan, Zhi Y	4516-1000	264.75	-	-	302.55	-	1,229.14	-	-	-	1,796.44
	8100-9745	340.35	302.55	302.55	340.35	-	408.42	-	431.11	-	2,125.33
Total	4516-1000	994.13	-	-	973.10	-	3,224.91	-	-	-	5,192.14
	8100-9745	1,656.95	1,441.22	1,453.25	1,634.85	-	2,110.86	-	1,089.68	-	9,386.80